

**Oregon Virtual Academy
Board Work Session Minutes**

Date: 4-12-22
Note Taker: Nicolle Hansen

Participants:

Voting Board Member: Barry Jahn, Paul Tannahill, Franklin Roberts, Megan Trow, & MJ Sandall

ORVA Academic Team Members: Jamie Stiles, Stephanie Martin, Ashley Smithey, Mindy Kramer, Leanne Moll, Caitlin Klenz, & Elyse Hansen

[Meeting Recording](#)

Call to Order at 6:37 pm

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| Agenda Item: Approval of Agenda | |
| Discussion: The first reading of Policy Packet #8 will be postponed. | |

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| Agenda Item: Financial Training w/ CSBM – Raj Thakkar | |
| Discussion: Raj shares his final Financial Workshop Series Session #6 and goes over cures 9 & 10, and remedies 41 through 50 from his forthcoming book, Fiscally seCure. | |

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| Agenda Item: Board PD #4 – Governance to Management | |
| Discussion: Franklin shares the Board Development Training Packet and asks Jamie to talk about governance from her perspective. Jamie is appreciative that we have board members who want to be involved and is motivated to be here because they care about the success of the school, the students we serve and staff that we employ. The staff and leadership team members also feel heard and listened to. Things that could be improved ties in mostly to being self-managed now; figuring out what our roles are, building our processes and procedures, figuring out where we all fit in so we can move forward together. Jamie has a list of ideas for committees, a couple of them being Budget Labor Management and Strategic Planning. Communication is strong, everybody wants to be 100% transparent and professional, and we all try our best at doing that. Right now, we are in a good zone with meetings, eventually there may not be a need to have a work session every month. Barry has been working hard to delineate the difference between work sessions and regular board meetings. Jamie concludes with saying there has been a lot of progress in a short amount of time and that we have more to go on our journey of ORVA 2.0 and making sure we are a quality option and that we're not missing anything. Franklin thanks Jamie for her insight and feedback, discusses governance functions and ensuring adequate resources being available. Megan mentions that according to Raj, the inability to adequately plan for the resources needed is the biggest issue as to why charter schools fail; She asks the question if the board and administration both have roles and work together for ensuring adequate resource? MJ & Barry continue this discussion about dynamics of the board's fiduciary responsibility and board involvement prior to where we | |

are now, because of many things being different under K12. Megan appreciates the common view shared of what the fiduciary responsibilities are and all members recognizing the importance of the information Barry relayed.

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| Agenda Item: Board Calendar Committee report | |
| Discussion: Insurance Packet for renewal of current policies will be submitted to Arthur Gallagher in May and will be adding another layer of authentication to help with cyber security rates for insurance. Agree to engage with NBSD for renewal of ORVA Charter Agreement; wanting evidence to show need for increase of expense to North Bend. Budget Committee meets weekly, this includes CSBM, Hallie, Jamie, Myk, and Trish. After meeting is held with North Bend for true up estimation with Senate Bill 743, Hallie and Jamie will let the Budget Committee know when they will have a draft budget. The board will be looking at a first budget draft sooner, Jamie hopes to have that by the end of April. Confirm Audit List and Schedule Fall Audit Site Visit: Hallie sends updates as communications are received from Pauly, Rogers & Co Audit Services. Jamie is refocusing on the strategic plan, hopes to put a committee together over the summer to include stakeholder input, and have a plan by August so administrators at each department can build their goals for their programs that align with the strategic plan. The board received a three-year projection model from Jamie with enrollment for the 22-23 school year being about 1,650-1,700 students and having a goal for 1,800 or so. | |

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| Agenda Item: Celebrations – Jamie Stiles | |
| Discussion: Jamie wants to celebrate the Special Programs team. Although there's been staff that have left, the team just picks it up and keeps going, and they are all very supportive of each other. | |

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| Agenda Item: Spotlight on SpEd | |
| Discussion: Ashley Smithy, Laura Riessen, and Medina Moes present ORVA's Functional Academics & Life Skills Program for elementary and secondary. | |

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| Agenda Item: Adopt Policies in Packet #7 | |
| Discussion: Barry asks if there is a motion to adopt the policies contained in packet 7. | |
| Action: MJ makes a motion to adopt policies in packet #7, Megan seconds the motion. All in favor, none opposed. Motion passes. | |

Meeting adjourned at 8:28 pm