

**Oregon Virtual Academy
Board Meeting Minutes**

Date: 9/22/20

Note Taker: Megan Caldwell

Participants:

Voting Board Member: Barry Jahn, Paul Tannahill, Franklin Roberts, Myk Herndon, MJ Sandall, Megan Trow

ORVA Academic Team Members: Nicholaus Sutherland

K12 Regional Team:

[Meeting Recording](#)

Call to Order @ 6:33 PM

Agenda Item: Summary of School Launch and Impact of OR Fires on Family and Staff	
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Discussion: Mr. Sutherland shares that we pushed our school start date back from the 1 st to the 8 th which served well. We have a lot of families and staff who are impacted by fires and are unable to show up for the first day of school. We are spending time on making sure we reach out and connect with those families.

Agenda Item: Reflection on Fall Professional Development	
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Discussion: Mr. Sutherland shares that Barry went through the survey and posted the key points. See the overview of PD satisfaction survey results in the Executive Director Board Packet .

Agenda Item: We Stand Together Update	
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Discussion: Mr. Sutherland shares that K12 has putting in \$10,000,000 into scholarship funds for black students to attend private K12 schools and creating new CTE pathways for law enforcement and legal work. They are launching new interactive courses specific to racial justice and equity. Also going to review and revise current courses through that lens to ensure those topics are included. See full overview in the Executive Director Board Packet .
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Agenda Item: ORVA One Pager	
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Discussion: Mr. Sutherland asks Ms. Sandall if we want to highlight the grad rate in the graph or leave it in the comment at the bottom. Ms. Sandall shares she feels it could use a more in depth look and go back in and look at it 1 more time before we sign off on it. Mr. Sutherland suggests a meeting with MJ and Barry and Franklin for review.
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Agenda Item: Fiscal Audit Progress Update	
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Discussion: Mr. Sutherland shares that the audit findings will be presented to the board for approval at the November Board meeting, and then the final board approval version is due to NBSD by December 1 st and to ODE by December 31 st . We are on track with this timeline and will have an audit to present at the November meeting.

Agenda Item: Virtual Open House for ORVA Elementary	
Discussion: Ms. Hausmann shares the document from the virtual open house and gives an overview of the event.	

Agenda Item: Board Development Training	
Discussion: Mr. Jahn shares the board development training packet and requests to take 2 minutes to read through and share their top take away.	

Agenda Item: Upcoming OSBA Conference/Annual Meeting	
Discussion: Mr. Jahn shares the annual OSBA conference will be virtual this year on November 14 th and suggests holding the annual ORVA Board retreat on the 13 th .	

Agenda Item: Board self-Evaluation Categories and Questions	
Discussion: Mr. Jahn shares the board self-evaluation overview/categories. The board committee have several categories complete. Mr. Roberts shares that we started with the OSBA survey with a bunch of questions and grouped them under our board goals and decided which ones were relevant. Ms. Trow shares that this was in fact an inordinate amount of work. This is a smaller version of the original questions. This committee is set to continue work on Friday.	

Agenda Item: Executive Director Goals	
Discussion: Mr. Sutherland shares that the admin team has worked new core values, mission and vision and WIG. If we work this plan we should see increased engagement. Growth will be measured by STAR beginning, middle, and end of year. Will be measuring against student growth percentile. We were at about 55% last year. And at about 60% pre COVID closure. Goal is to have 67% growth percentile using the STAR assessment. Decreased mobility and drop out. Ensure implementation/graduation tracker that gives an indicator of rate and empowerment of dropout rate.	

Agenda Item: Financial Packet through August 2020.	
Discussion: Mr. Chun-Hoon gives an overview of the finance packet through August 2020. See the full presentation here . Mr. Herndon recommends to make the payment to K12.	

Agenda Item: Staffing Update	
Discussion: Mr. Sutherland shares the staffing updates with the board. See all updates on page 16 of the Executive Director packet .	

Agenda Item: Consent Agenda	
Discussion:	
Action: Mr. Herndon moved to approval all items in the consent agenda. Ms. Trow seconds the motion. All were in favor with none opposed. The motion passes.	

Agenda Item: Action Item IV A Request to NBSD to submit revised fall enrollment projections to align with enrollment actuals.	
Discussion: Mr. Sutherland shares that traditional charter school funding is tied to ADM counts correlated to two weekly required contacts. Online schools have been impacted with comprehensive distance learning requirements which now require daily attendance reporting. The Technology Director at NBSD has indicated that he is hearing that attendance will not be used to determine funding this year. That instead reported enrollment will be used. Because of this it is pertinent to work in partnership with NBSD to report Fall Enrollment Data that represents total enrollment. See full breakdown in the Executive Director Packet on page 17.	
Motion: Action Item IV. A> Delegate authority to the Executive Director to work with the North Bend School District to ensure timely and accurate submission of revised fall projected enrollment and accurate reporting of fall actual enrollment in accordance with ODE Timelines. Mr. Roberts moved to approve action item A. Mr. Tannahill seconds the motion. All were in favor with none opposed. The motion passes.	

Adjournment at 8:38 PM