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## OREGON VIRTUAL ACADEMY

### NOTICE OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

SEPTEMBER 10, 2019 @ 4:30 p.m.

Oregon Virtual Academy Board Members are hereby notified that a Special Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-720-707-2699 Ext. 526309737# and via Zoom at

<https://zoom.us/j/623096706>

[Meeting Recording](#)

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The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy  
Administration Office  
400 Virginia Ave Suite 210  
North Bend, OR 97459
  2. North Bend School District  
Administration Office  
1913 Meade St  
North Bend, OR 97459
  3. FlashAlert Newswire
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**MINUTES  
SPECIAL MEETING AGENDA**

**BOARD OF DIRECTORS  
OREGON VIRTUAL ACADEMY**

**Tuesday, September 10<sup>th</sup>, 2019**

**4:30 p.m.**

ORVA Office

400 Virginia Ave Suite 210

North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 4:31 P.M.

**B. Roll Call**

Member	Title	Term	Present	Absent	In	Out
Mr. Paul Tannahill	Secretary	2015-2018	X			
Mr. Michael Herndon	Treasurer	2015-2018	X			
Vacant	Member	2016-2019				
Vacant	Member	2016-2019				
Mr. Brian Bray	Vice Chairman	2016-2019		X		
Mr. Barry Jahn	Chairman	2017-2020	X			
Mr. Bryan Hatzenbihler	Member	2017-2020	X			

**II. COMMUNICATIONS**

**A. PUBLIC COMMENTS:**

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

**B. BOARD/STAFF DISCUSSION**

1. Board of Directors Discussion:

- a. Discussion and possible action regarding M98 grant agreement for the 2019-2021 Biennium

*Ms. DeWolfe gives on overview of the M98 HS Success Grant. See presentation here.*

*A committee will be formed and will meet in the next 3-4 weeks.*

*A call to action is being requested to authorize the grant letter in order to return to ODE by 9-13-19.*

*The grant letter is necessary in order to draw funds from the grant.*

*Mr. Hatzenbihler asks if there is a plan on how the money will be managed.*

*Ms. DeWolfe shares that a plan was submitted to the state and full funding was granted based on the plan. Monthly payments will be drawn from the EGMS so that the school is not operating at a deficit.*

*Mr. Herndon shares that the funds will be accounted for separately as a grant.*

*Ms. DeWolfe shares that once the grant letter is submitted, the lump sum of the grant will be placed into the Electronic Grant Management System (EGMS) where the school can draw payments.*

*Mr. Herndon shares that its not clear where this money is going/being spent and needs to be fixed in the short run.*

*Mr. Jahn reports that the committee should be able to get together to discuss.*

*Mr. Herndon asks how many staff are paid through M98 grant funding.*

*Ms. DeWolfe shares there are 4 positions currently: CTE program, MS/HS Bridge Coordinator, EOP Coordinator.*

b. Prospective Executive Director Introduction

*Mr. Jahn and Ms. Shiebler introduce prospective Executive Director Nicholas Sutherland. Mr. Sutherland shares about his history in education.*

*Mr. Herndon nominates Mr. Hatzenbihler as Co-Vice Chair of the ORVA Board. Mr. Tannahill seconded the motion. Mr. Hatzenbihler accepted the nomination. All were in favor with none opposed. The motion carried.*

*Mr. Tannahill moved to remove Mr. Bray as Vice Chair. Mr. Herndon seconded the motion. All were in favor with none opposed. The motion carried.*

**III. ACTION ITEMS**

**A. IV-BDRPT-01\_9-10-19**

Discussion and possible action regarding M98 grant agreement for the 2019-2021 Biennium.

<b>Member</b>	<b>Motion</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Paul Tannahill	<b>2nd</b>	<b>X</b>			
Mr. Michael Herndon	<b>X</b>	<b>X</b>			
Vacant					
Vacant					
Mr. Brian Bray					<b>X</b>
Mr. Barry Jahn		<b>X</b>			
Mr. Bryan Hatzenbihler		<b>X</b>			
Motion	Carried (X)	Not Carried ( )	Vote, (A) (N)(Ab)	Tabled ( )	

*Mr. Herndon moved to approve the M98 grant agreement for the 2019-2021 biennium. Mr. Tannahill seconded the motion. All were in favor with none opposed. The motion carried.*

**V. ADJOURNMENT**

The meeting was adjourned at 5.36 P.M.

This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.

Date Posted: **Monday September 9<sup>th</sup>, 2019**