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**OREGON VIRTUAL ACADEMY**

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**SEPTEMBER 17<sup>TH</sup> 2019 @ 6:30 p.m.**

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-720-707-2699 Ext. 526309737# and via Zoom at <https://zoom.us/j/526309737>

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The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy  
Administration Office  
400 Virginia Ave Suite 210  
North Bend, OR 97459
  2. North Bend School District  
Administration Office  
1913 Meade St  
North Bend, OR 97459
  3. FlashAlert Newswire
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**AGENDA  
REGULAR MEETING AGENDA**

**BOARD OF DIRECTORS  
OREGON VIRTUAL ACADEMY**

**Tuesday, September 17, 2019**

**6:30 p.m.**

ORVA Office

400 Virginia Ave Suite 210

North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at \_\_\_\_ P.M.

**B. Roll Call**

<b>Member</b>	<b>Title</b>	<b>Term</b>	<b>Present</b>	<b>Absent</b>	<b>In</b>	<b>Out</b>
Mr. Paul Tannahill	Secretary	2019-2021				
Mr. Michael Herndon	Treasurer	2019-2021				
Ms. Reta Doland	Member	2016-2019				
Vacant	Member	2016-2019				
Mr. Brian Bray	Member	2016-2019				
Mr. Barry Jahn	Chairman	2017-2020				
Mr. Bryan Hatzenbihler	Vice Chairman	2017-2020				

**II. COMMUNICATIONS**

**A. PUBLIC COMMENTS:**

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

**B. BOARD/STAFF DISCUSSION**

1. Action Item:

a. IV-BDRPT-03\_09-17-19

Discussion and possible action regarding Board Member leave of absence. Section 3.3.1 and 3.3.2 of the ORVA Bylaws

<b>Member</b>	<b>Motion</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Paul Tannahill					
Mr. Michael Herndon					
Ms. Reta Doland					
Vacant					
Mr. Brian Bray					
Mr. Barry Jahn					
Mr. Bryan Hatzenbihler					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

2. Finance Reports:

a. Review of Financial Packet - M. Herndon, Board Treasurer and C. Chun-Hoon, Finance Director (to follow)

- i) Progress report on new accounting system – M. Herndon
- ii) Credit Card Charges - M. Caldwell, Office Manager

3. School Informational Reports
  - a. Updates from school leadership – S. Shiebler, Deputy Director K12 Western Region
    - i) Progress with prospective Executive Director
    - ii) Update NBSD MOU ESD Credits
      - Counter Proposal ORVA to Kevin
    - iii) Update on personnel
      - Open positions, mentoring, etc.
  - b. Administration leadership report – J. Stiles
  - c. Student Success
    - i) M98 implementation from J. DeWolfe
    - ii) M98 Grant Committee
      - Direction/vision
4. Board of Directors Discussion:
  - a. ORVA Bylaws Discussion
    - i) Discuss/establish committee
  - b. ORVA Board Governance
    - i) A balanced approach – discussion/committee
  - c. Board Goals
    - i) Review, add to, next steps
  - d. Board Calendar
  - e. Update on G-Suite non-profit status
  - f. Monthly Board Meeting Date Change
  - g. New Prospective Board Member- P. Tannahill, Board Member
5. Committee Updates
  - a. Finance Committee – M. Herndon, Board Treasurer
  - b. The ORVA Town Hall – B. Jahn, Board Chair
  - c. Professional Services Committee
    - i) Appoint new committee chair
  - d. Policy Committee – M. Herndon, Board Treasurer

### **III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

#### **A. ITEMS FOR APPROVAL**

1. Previous Meeting Minutes
  - a. August 20<sup>th</sup>, 2019
2. Separations
  - a. Jennifer Woods – Secondary Teacher
3. New Hires

- a. Deszea Galati Zenner – Student Support Advisor
- b. Stephen Heibel – Science Teacher
- c. Whitney Karp – MS/HS ELA Teacher
- d. Andrea McAndrews – MS Heath/PE Teacher
- e. Holly Reed – Elementary Teacher
- f. Austin Wilson – HS ELA Teacher
- g. Ranee Solmonsson – ELL/ALP Coordinator

**IV. ACTION ITEMS**

**A. IV-BDRPT-01\_09-17-19**

Discussion and possible action on proposed payment to K12

<b>Member</b>	<b>Motion</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Paul Tannahill					
Mr. Michael Herndon					
Ms. Reta Doland					
Vacant					
Mr. Brian Bray					
Mr. Barry Jahn					
Mr. Bryan Hatzenbihler					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

**B. IV-BDRPT-02\_09-17-19**

Discussion and possible action on new Board Member appointment Reta Doland.

<b>Member</b>	<b>Motion</b>	<b>Aye</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mr. Paul Tannahill					
Mr. Michael Herndon					
Ms. Reta Doland					
Vacant					
Mr. Brian Bray					
Mr. Barry Jahn					
Mr. Bryan Hatzenbihler					
Motion	Carried ()	Not Carried ()	Vote, (A) (N)(Ab)	Tabled ()	

**V. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_ P.M.

*This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.*

*Date Posted: Friday September 13<sup>th</sup>, 2019*

