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**OREGON VIRTUAL ACADEMY**

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**JUNE 16<sup>TH</sup>, 2020 @ 6:30 p.m.**

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon and via teleconference 1-720-707-2699 Ext. 526309737# and via Zoom at <https://zoom.us/j/526309737>

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The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy  
Administration Office  
400 Virginia Ave Suite 210  
North Bend, OR 97459
  2. North Bend School District  
Administration Office  
1913 Meade St  
North Bend, OR 97459
  3. FlashAlert Newswire
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**AGENDA  
REGULAR MEETING AGENDA**

**BOARD OF DIRECTORS  
OREGON VIRTUAL ACADEMY**

**Tuesday, June 16, 2020**

**6:30 p.m.**

ORVA Office

400 Virginia Ave Suite 210

North Bend, OR 97459

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

**I. PRELIMINARY**

A. Call To Order

Meeting was called to order by the Board Chair at \_\_\_\_ P.M.

B. Roll Call

Member	Title	Term	Present	Absent	In	Out
Barry Jahn	Chair	2017-2020				
Myk Herndon	Treasurer	2018-2021				
Bryan Hatzenbihler	Vice Chair	2020-2023				
Paul Tannahill	Secretary	2018-2021				
Tim Geoghegan	Member	2020-2023				
Franklin Roberts	Member	2020-2023				
Reta Doland	Member	2019-2022				

C. Approval of Agenda

**II. COMMUNICATIONS**

**PUBLIC COMMENTS:**

No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

**III. PRESENTATION / DISCUSSION / POSSIBLE ACTION**

**Executive Director (ED)**

1. Insurance Renewal – Brandon Cole, AJG Insurance
2. Summary of the Graduating Class of 2020
3. Coronavirus update
  - a. June 17th, final data: Academic admin: Updates on grading, Pass/Incomplete, kids on track, #'s to summer school. Plans for fall
4. 2020-21 Registration update
5. Update: Staffing for 2020-21
6. Virtual Schools Project (2 pg. product. K12 + Board (B. Jahn, F. Roberts, M. Herndon)
7. Update on Staff Handbook Clarification of Time Off to be added

**Board Topics**

- [Virtual Summer Board Conference 2020, July 11th, 2020](#)
- Financial Report (Myk & Craig, 2020-21)
  - Update on *School Funding* (and impact on M98, HSS, fall startup, etc.) - C. Chun-Hoon
- Update: SY20-21 Salary Schedule Proposal (include messaging. - M. Herndon
- Board Member resignation (Reta Doland)
- Update School Calendars (Board Calendar to align with ED) M. Herndon

#### **IV. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

##### Items for approval

1. Previous Board Minutes (May)
2. Approve K12 Invoice Payments
3. Monthly Staffing Update
  - a. Resignations
    - i. None
  - b. New Hires
    - i. Courtney Jones (MS/HS Bridge Teacher)
4. Board Member Resignation – Reta Doland

#### **V. ACTION ITEMS**

- A. Approve the FY21 Salary Schedule
- B. Approve the FY21 ORVA Budget
- C. Staffing Recommendations for School Year 20/21
- D. Staff Handbook Clarification of Time Off to be added
- E. School Insurance Renewal

#### **VI. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_ P.M.

This Notice has been issued at the direction of the Board Chair, calling a regular meeting of the Board of Directors.

Date Posted: **Friday June 12, 2020**



**OREGON**  
VIRTUAL ACADEMY<sup>SM</sup>

# Executive Director Presentation

June Board Meeting 2020

-Melissa Hausmann

# Agenda

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- Insurance Renewal- Brandon Cole, AJG Insurance
- Summary of the Graduating Class 2020
- Corona Virus Updates- Academic Admin (secondary, elementary, Sped)
- 2020-21 Registration Update
- Updates Staffing for 2020-21
- Virtual Schools Project
- Update on Staff Handbook clarification of time off to be added

# Graduating Class 2020

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- Graduates ending the year with ORVA:
- 234 total in 2017 cohort
- 148 potential grads
  - 10 will have courses left open for the next month
  - 4 should finish all requirements this week
- 31 students from 2016 cohort graduated this year



# Academic Data

## Secondary

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- Overall HS passing rate 84%.
- Credit earning assurance plan will be developed for those earning an incomplete.
- Plans will be drafted for each student and communicated out to families.
- Using ODE guidance for credit by proficiency, courses in sequence, etc. to provide the opportunity to recover credits not passed this term.
- Currently 100 students confirmed for summer school.



# Academic Data

## Elementary

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- **Elementary School GOAL** = We will have 80% of students on track to complete 80% or more of ELA and Math by June 2020.

Grade Band	ELA	Math	History	Science	Electives
K-2	85.5%	81.5%	100%	85.9%	92.1%
3-5	85.4%	84.0%	82.3%	78.6%	84.0%
All	85.4%	82.5%	83.8%	81.7%	86.2%

- 94% Enduring Connection Calls
- Star360 Testing Participation K-2 95% & 3-5 96%

# Academic Data

## Special Education

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### STAR360 Met Growth

Program	BOY to EOY Math	BOY to EOY Reading
Special Education	52.8%	54.3%
English Learners	62.5%	70%

### Course Passing Rates

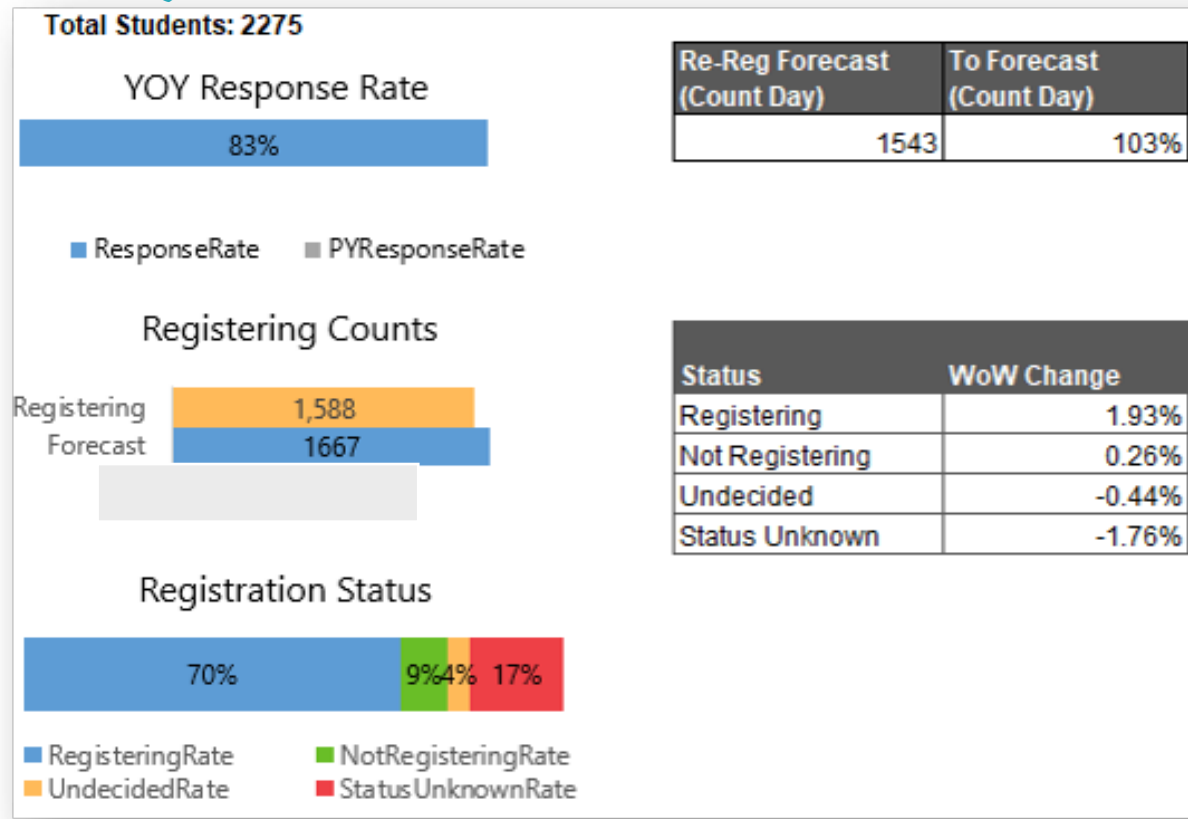
Program	Passing Rate
Special Education	75.8%
English Learners	77.5%
504	83.5%

# 2020-21 Registration Update

## New Enrollment

2020 – 2021 School Year				
Grade Level	# of Students	# New NOT approved	<u>Gradeband</u>	# of Students Approved
KG	29	37		
1st	20	10	K-5	122
2nd	18	8	6-8	83
3rd	14	9	9-12	50
4th	20	9		
5th	21	6	K-5 SpEd	13
6th	28	13	6-8 SpEd	9
7th	30	14	9-12 SpEd	5
8th	25	9	Total SpEd	27
9th	15	2		
10th	13	6		
11th	11	5		
12th	11	2		
<b>Total # Students</b>	<b>255</b>	<b>130</b>		

## Re-Registration



# Updates Staffing for 2020-21

Updated Staffing Recommendations List for  
SY20/21 in Board Packet

Action Item C

# of FTEs aligns with the  
budgeted enrollment case



Working on early hire recommendations and  
posting open requisitions

K12 Careers Site

Oregon School  
Spring

Internal  
Candidates ORVA  
HR site

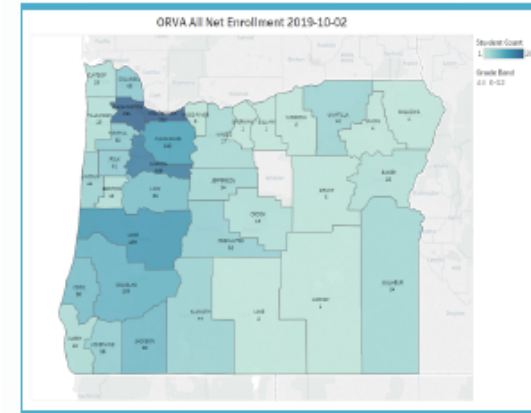
# Virtual Schools Project

- Focus Group Created: Barry Jahn, Franklin Roberts, Myk Herndon, Melissa Hausmann, Sheila Shiebler, & Ben Gerhardt
- Anticipated completion date: Friday, June 19, 2020



**OREGON**  
VIRTUAL ACADEMY

**Our Mission**  
The Oregon Virtual Academy (ORVA) is a public, online charter school whose mission is to provide a safe, supportive, inclusive, and collaborative environment which fosters growth and learning.

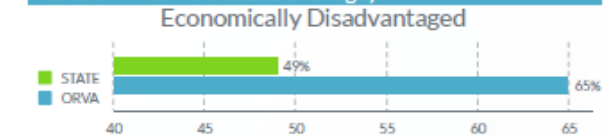


Oregon Virtual Academy is in its 12th year of operation as an Oregon public charter school authorized by the North Bend School District #13.

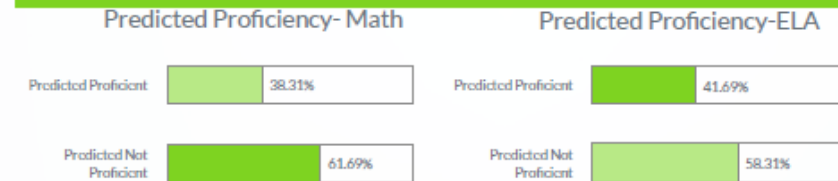
ORVA serves 1953 students throughout 35 districts in grades K-12.

All faculty and staff are Highly Qualified and certified by the State and live in Oregon.

ORVA serves a larger percentage of economically disadvantaged students than the state average (65% for ORVA vs. 49% state average).



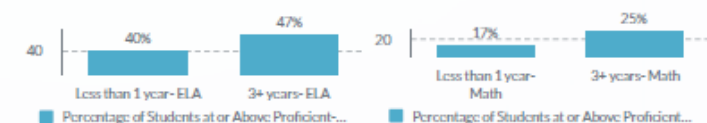
Renaissance STAR 360 assessments are given at the beginning of the year in grades 3-8 and grade 11. Illustrations below reveal that most student are not ready to learn at grade level, thus adding a significant challenge to obtain proficiency for end-of-year assessments such as the SBAC.



**CHALLENGES**



Mobility impacts state assessment scores. With a mobility rate of 40.6%, ORVA students enrolled for more years outperformed students enrolled for less than one year.



# Update on Staff Handbook clarification of time off to be added

## Staff Handbook Clarifications added to Board Packet

- Action Item D

## Adding clarifying language to the Staff Handbook

- Adding the following:
  - Report Date
  - End Date
  - Vacation Days Off
  - 12-month employees- expectations during July/August
- Full Handbook Review anticipated July 2020.

*Thank you.*

June 9, 2020

June Board Meeting

Submitted by: Melissa Hausmann

**Staff Handbook Clarification of Time Off to be added (action item)**

Requesting approval to add the following specifications into the SY2021 Staff Handbook:

- a. SST**
  - i. Specify Time Off: Winter Break, Spring Break, Federal Holidays, 1 week end of June, 3 weeks during July or August as prescribed by Administrator
- b. Counselor**
  - i. Specify Time Off: Winter Break, Spring Break, Federal Holidays, 3 weeks during July or August as prescribed by Administrator
- c. Special Education Teachers**
  - i. First Day: 15 business days before first day of school
  - ii. Last Day: 5 business days after last day of school.
- d. GenEd Teacher/School Psych/EL&TAG Coordinator/Rtl Coordinator**
  - i. First Day: 10 business days before first day of school
  - ii. Last Day: 5 business days after last day of school.
- e. Administrative Leadership-ORVA**
  - i. Specify Time Off: Winter Break, Spring Break (No additional change to PTO plan)