

**Oregon Virtual Academy
Board Meeting Minutes**

Date: 5/11/2021
Note Taker: Trisha Wick

Participants:

Voting Board Member: Barry Jahn, Myk Herndon, Paul Tannahill, Franklin Roberts, Megan Trow, MJ Sandall & Steven Isaacs
ORVA Academic Team Members: Melissa Hausmann, Chelsea Gill, Ashley Smithey, Tiffany Folsom, Kerry Foley
K12 Regional Team: Sheila Shiebler

[Meeting Recording I](#)
[Meeting Recording II](#)

Call to order at 6:31 pm

Agenda Item: Approval of Agenda	
Discussion: No changes were made to the agenda	

Agenda Item: Executive Director Finalist Committee/Timelines	
Discussion: Rob Hess will present the board with the two final candidates. The candidates will introduce themselves and then be asked four questions from five different departments of ORVA's Admin teams allowing 15 min for the five questions. A google feedback form will be available to those who join the meeting. The Board will recess into a brief executive session to discuss the special meeting to select the candidate. Board will come to consensus and make offer to the candidate to accept offer announced publicly. The contract is negotiated between candidate's board and approved at next board meeting.	

Agenda Item: Salary Schedule	
Discussion: Mr. Herndon was addressing the 2-3 years pay scale. Average raise for Teacher is 6.8%, SpEd & Counselor 10% range. At top range that nots the case trying to fix that. Will get it done by the contracts get written. Mr. Herndon will do the best for the School and Teachers.	

Agenda Item: Website Update	
Discussion: Ms. Hausmann recently approved layout. Color and design and site mapping are approved. They are designing pages and will start content coming from the development team. Next week will meet will content team to approve full pages. To allow launch on July 1 st if not sooner. Gallagher Insurance will propose to the Board on 5/25/2021 to renew and present	

optional insurance and the Board will have one month to make changes before the Insurance Renewal before June to make final determinations and paperwork will need to be signed by Barry Jahn.

Agenda Item: Executive Director Report	
Discussion: Re Registration Updates: 2028 Registering; 541 Not Returning; 73 Undecided; 284 Unknown. Follow up's will be with individual's undecided and unknown. Students will have until June 23 rd to reply otherwise ORVA will mass withdrawal students. 76 New Enrollment for this next year. Mr. Jahn confirms that the number of contracts for Teachers will be confirmed by the amount of students returning. ED's Action Items Increase Summer School Stipends received over Summer School 2021 ONLY Enrichment Grant for \$421,056.23 (State will contribute 75%). As long as the school contribute \$140,352.08 (which is 25% on ORVA). HS Success Grant can cover those charges. Teacher salary for Summer Schools will take sub pay rate \$5000 which is double the amount we pay teachers in the summer with a surplus. All students despite grade level will be invited to join this program. Mr. Herndon has been informed of foundations for Summer Schools in the future as well as raising our graduation rate. PowerSchool, Talent Ed are used to post jobs, but School Spring did not have much to offer. Power Schools will build a system into ORVA's website and the job will be posted. Set up fees will apply roughly 30 days. Quote needs to be approved. Sub-Committee is Barry, Myk and MJ. Mr. Herndon feels this is a very good tool to handle to our HR Manager. Each Admin has their own access as well to prescreen.	

Agenda Item: Action Items	
Discussion: Spitzer IT Contract: Is responsible for purchasing staff computers and having them in hand by end of July. Mr. Herndon makes motion to sign contract for Spitzer IT. As well as the provision for other technology related services over the next couple months. Mr. Isaacs seconds the motion. Motion passes Approval for HS Evaluation Support: HS needs additional support for yearend duties. MJ Sandall would like to make a motion that the board amend our contract with Break Through Consulting LLC to include HS Admin Support Assistance through 2021 SY. Mr. Herndon has been moved and seconded the motion. Motion passes none opposed. Summer Stipends: Mr. Jahn recommends that ORVA adopt the Expanded Learning for Summer stipends. Mr. Isaacs makes a motion for ORVA to adopt Expanding Learning and recover Summer Salary for Summer school 2021 is a onetime only adoption due to summer learning enrichment grant. Moved and seconded by all. PowerSchool, Talent Ed: Job postings for our school Mr. Herndon made a motion for Human Resources and seconded by MJ Sandall. Moved and seconded to sign a contract. All in favor none opposed.	

Meeting Adjourned at 9:00 pm