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## **OREGON VIRTUAL ACADEMY**

### **NOTICE OF WORK SESSION OF THE BOARD OF DIRECTORS**

**APRIL 7, 2020 @ 6:30 p.m.**

Oregon Virtual Academy Board Members are hereby notified that a Regular Meeting of the Board will be held at 400 Virginia Ave Suite 210, North Bend, Oregon  
via Zoom at <https://zoom.us/j/6485173963>

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The Public has been invited to the Board Meeting with notices posted at the following locations:

1. Oregon Virtual Academy  
Administration Office  
400 Virginia Ave Suite 210  
North Bend, OR 97459
  
  2. North Bend School District  
Administration Office  
1913 Meade St  
North Bend, OR 97459
  
  3. FlashAlert Newswire
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## **AGENDA**

## **WORK SESSIONA AGENDA**

### **BOARD OF DIRECTORS OREGON VIRTUAL ACADEMY**

**Tuesday, April 7, 2020**

**6:30 p.m.**

ORVA Office

400 Virginia Ave Suite 210

North Bend, OR 97459

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Oregon Virtual Academy welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all audience members at the door to the meeting or by requesting the agenda from School Officials (541-751-8060).
2. The "Public Comment" portion is set aside for members of the audience to raise issues that are not specifically on the agenda. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. When addressing the Board, speakers are requested to stand, to state their name and address, and to adhere to the time limits set forth.
4. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly placed on the agenda, the Board can respond, interact, and act upon the item.

**Tuesday, April 7<sup>th</sup>, 2020**

## Board of Directors Work Session Agenda

### I. PRELIMINARY

- A. Call to order
- B. Roll call

Member	Title	Term	Present	Absent	In	Out
Barry Jahn	Chair	2017-2020				
Myk Herndon	Treasurer	2019-2021				
Bryan Hatzenbihler	Vice Chair	2017-2020				
Paul Tannahill	Secretary	2019-2021				
Tim Geoghegan	Member	2019-2021				
Franklin Roberts	Member	2016-2019				
Reta Doland	Member	2016-2019				

### C. Approval of Agenda

### II. COMMUNICATION

#### A. Public Comments

*No individual comment shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.*

#### B. ED Updates

- a. Coronavirus Update:
  - i. Communication: <https://sites.google.com/view/orvacommunity/covid-19-information>
    - 1. What we know, what we do not know
  - ii. Employee Support: key considerations and actions being taken
  - iii. Student Engagement and Progress: reflecting on academic trends
  - iv. Shift in Instructional Focus: Shifting from leveled instruction, to a greater focus on performance on learning standards and individual learning needs
  - v. Families First Leave Policy: Guidance provided by Matt Lowe and distributed to staff immediately
- b. Update on **ED self-assessment** (due April 1st). **Consider move to postpone** (Barry's suggestion)
- c. Landlord response to request to modify term of lease
  - i. Review of response options
- d. (Update) GPS phase 1 report (what's transpired since the last report)
- e. Update: Preparing Insurance Renewal Application and outlining renewal process
- f. Update from PTO Plan Review Sub Committee
- g. Executive Director Recommendations and Administrative Team Input
- h. Federal Holidays: As prescribed by Board Approved School Calendar
- i. Certificated Category limited to Licensed General and Special Education Roles
- j. Add language specifying that this employee group is off 5 days after students and returns 10 days after students
- k. FST and Counselor teams moved to the vacation accrual plan with classified and Administrative Staff
- l. Executive Director Recommendation: Create and Accrual rate specific to Counselors in between Classified and Administrative
- m. Leadership Team Recommendation: Specify that FST, Counselors and Admin get Spring Break off, ensure that FST and Counseling teams go into July 1 with an appropriate amount of vacation time as they switch to the accrual based vacation plan
- n. Process for staffing recommendations for School Year 2020-2021

#### C. General Board Reports and Updates

- a. Financial Report (Myk, 2020-21 budget based on input from Nick, Craig, Mary).
- b. First Pass Budget
- c. Salary Schedule Project
- d. Implications of COVID 19 ODE Guidance on School Funding
- e. Board Calendar update with relevant information.

**Time permitting:**

## Executive Director

1. (Update) Excused absence and extended excused absence policies (Update via Matt)
- a. Re entry policy (update via Matt)
- b. Removed for lack of attendance; and trying to re-enroll.
  2. ISP Payments (redirecting funds based on need). Will save time and money.
  - . Not for paying for internet, but access to schooling (verizon my-fi if needed)
- i. Mention in student handbook and blend in next year
  3. (Update) High school grading and due date policy revisions (recommendations coming)
  - . Jeni, committee: time-management skills,
  4. (Update)- Committee update → Virtual Schools → Accountability and Developing a Common Language  
[Worksheet on Common Language - shared doc](#) to OSBA, Legislature, others
  - . 5. (Update)- Banking Recommendations - Government Investment Pool and Dialogue with US Bank
  - . Sweep accts. With 2% interest. And keeps accounts @ \$250,000 automatically.
  6. Other ...

## Board Topics

- [Finish updating Board Goals](#) (focus on column 4 in Framework table; *assessment*).
- a. Myk has this reduced to four (4) goals and three (3) Support Functions
  - b. Is the *assessment* information we need in our existing or proposed Dashboard(s)

## III. CONSENT AGENDA ITEMS

## IV. ACTION ITEMS

## V. ADJOURNMENT

Motion to Adjourn. The meeting was adjourned at \_\_\_\_\_ PM