

**Oregon Virtual Academy  
Board Meeting Minutes**

**Date:** 3/23/21  
**Note Taker:** Megan Caldwell

**Participants:**

Voting Board Member: Barry Jahn, Myk Herndon, Franklin Roberts, Mary Jean Sandall, Steven Isaacs

ORVA Academic Team Members: Chelsea Gill, Stephanie Martin,

K12 Regional Team: Melissa Hausmann, Paco Burke, Sheila Shiebler, Julia Kozlov

[Meeting Recording](#)

Call to Order @6:30 PM

<b>Agenda Item:</b> Finance	
<b>Discussion:</b> Mr. Burke gives an overview of the finances through February 2021. See the full report <a href="#">here</a> . Mr. Herndon recommends the board make the payment to K12.	

<b>Agenda Item:</b> Contract Committee – LS update	
<b>Discussion:</b> Mr. Jahn shares that messaging went out last Friday to the admin team regarding viewing the LS contract. The LS contract will not be available to view publicly and if there are questions from the staff, they need to direct those their administrator and the board will put together an info sheet to answer as many questions as possible. The draft budget is due to North Bend by May 1 <sup>st</sup> . The board will be working on a draft budget to meet this deadline. The draft is private and will not be available to the public. This will be approved by the board and once approved it will be made public. Ms. Hausmann shares that a survey will go out to staff after spring break to gain letter of intent information. Ms. Hausmann shares that the re enrollment portal for existing families has opened for next year’s enrollment. And the portal for new families will open April 1 <sup>st</sup> . In house we have put together a sway newsletter to send to families on enrollment and will be hosting enrollment sessions for families to attend. Our student support team will be reaching out to families individually also.	

<b>Agenda Item:</b> Board Calendar	
<b>Discussion:</b> Mr. Jahn reviews upcoming items on the board calendar.	

<b>Agenda Item:</b> Executive Director Report	
<b>Discussion:</b> Ms. Hausmann gives an overview of the Executive Director report. See the full report <a href="#">here</a> .	

<b>Agenda Item:</b> Consent Agenda	
<b>Discussion:</b>	
<b>Action:</b> Ms. Sandall moved to approve the consent agenda. Mr Roberts seconded the motion. All were in favor with none opposed. The motion passes.	

<b>Agenda Item:</b> RFP Approval	
<b>Discussion:</b>	
<b>Action:</b> Mr. Herndon moves that the ORVA Board approve the issuance of a Request for Proposals (RFP) for Technology Management Services required to support an independent charter school next year. Mr. Roberts seconded the motion. All were in favor with none opposed. The motion passes.	

<b>Agenda Item:</b> <a href="#">Office Renewal Space</a>	
<b>Discussion:</b>	
<b>Action:</b> Mr. Roberts moves that the ORVA Board make no changes to the current North Bend Office Rental Agreement, which will transition into a month-to-month agreement beginning July 1, 2021. The Board acknowledges that a month-to-month contract changes its terms of non-renewal from 90 days to 180 days. Mr. Herndon seconded the motion. All were in favor with none opposed. The motion passes.	

<b>Agenda Item:</b> <a href="#">School Calendar SY 21-22</a>	
<b>Discussion:</b>	
<b>Action:</b> Mr. Jahn moves to approve the proposed school year 2021-2022 calendar which is in alignment with the North Bend School District. Mr. Isaacs seconded the motion. All were in favor with none opposed. The motion passes.	

<b>Agenda Item:</b> Web-Services	
<b>Discussion:</b>	
<b>Action:</b> Mr. moves that the ORVA Board Chairperson be given authority to sign a contract with Andrew Stimpson for Web Development related to the independent charter school. Ms. Sandall seconded the motion. All were in favor with none opposed. The motion passes.	

Meeting Adjourned at 7:42 PM

