

**Oregon Virtual Academy  
Board Meeting Minutes**

**Date:** 12-15-2020  
**Note Taker:** Megan Caldwell

**Participants:**

Voting Board Member: Barry Jahn, Myk Herndon, Paul Tannahill, Megan Trow, MJ Sandall, Franklin Roberts, Brian Hatzenbihler.  
ORVA Academic Team Members: Nicholas Sutherland,  
K12 Regional Team: Sheila Shiebler, Julia Kozlov, Paco Burke, Megan Sandoval, Kevin Chavous

Call to Order at 6:30 PM

[Meeting recording:](#)

<b>Agenda Item:</b> 2 <sup>nd</sup> reading Oregon Legislature called “all students belong”	
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<b>Discussion:</b> Mr. Herndon gave an overview of the All Students Belong policy and recommends passing so that we remain in compliance. Mr. Jahn shares this will be an action item for later.
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<b>Agenda Item:</b> EPSA Committee Report/update	
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<b>Discussion:</b> Mr. Jahn shares that the board has met extensively in executive session discussing the proposal. Mr. Jahn reads the proposal given to K12/Stride regarding the Boards intention. It is the board intention to renew the products and services agreement with options for a long-time school.
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<b>Agenda Item:</b> COVID Hero’s Bonus Update	
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<b>Discussion:</b> Mr. Jahn shares that the board was able to attend the last faculty meeting to share about the bonus.
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<b>Agenda Item:</b> Discuss Key Takeaways from the OSBA Schedule.	
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<b>Discussion:</b> Mr. Jahn invites the board to share their takeaways from sessions they attended. Ms. Sandall shares her thoughts on Rev. Dr. Marks and has been doing some research and studying and he inspires her to continue to be a part of the solution. The Estacada superintendent shared about the pivoting happening around the pandemic. Adapt, adopt, or abandon – has required us to amp up our cycles of change. Ms. Trow shares about suicide intervention, prevention, and postvention policies step by step. There are resources, grants, and trainings available to all of us to help us recognize this with our student. Crisis lines/grief support are available to help not only for students with depression but also who have experienced suicide with family or friends. Ms. Jaukkuri shares her thoughts on suicide prevention and her role and trainings at the school in this area.
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<b>Agenda Item:</b> Board Calendar Update	
<b>Discussion:</b> Mr. Jahn shares the board calendar and asks the board to focus on the upcoming months and look for what is coming up. Mr. Sutherland shares an update from the NBSD annual update meeting. Mr. Herndon shares that he needs to get in contact with OSBA to find out what policies need to be updated.	

<b>Agenda Item:</b> Financial Report	
<b>Discussion:</b> Mr. Burke gives an overview of the FY 21 5+7 Financials. See the full presentation <a href="#">here</a> . Mr. Herndon gives his recommendation to make the proposed payment to K12.	

<b>Agenda Item:</b> K12 Inc Transition to Stride Inc.	
<b>Discussion:</b> Ms. Sandoval shares about K12's transition to Stride Inc. and a video for introduction. See the full video <a href="#">here</a> . Today officially K12 has changed its name from K12 to Stride. This will serve not only K-12 students but follow students past high school through career readiness courses. This will bring additional courses to our high school students. You will start seeing Stride Learning in communications. This is an addition to the schools we already partner with. Mr. Chavous shares that there is not a determined age limit for students, and Stride has intentionally said "learners for all ages". Mr. Chavous shares that online learning will continue for Stride and will always be our strong suit. There are some blended learning/hybrid learning models.	

<b>Agenda Item:</b> K12 Cyber Attacks	
<b>Discussion:</b> Ms. Sandoval gives an overview of the K12 cyber-attacks. K12 staff woke up one morning and no one could connect to email and after a few days it was uncovered that it was malicious. We brought in authorities and IT experts. It was a malware/ransom ware attack. The federal government and other school districts were attacked as well. We were lucky that none of our school systems were part of the attack. Students could continue learning uninterrupted. The decision was made during Thanksgiving to pay the ransom to protect information and staff. We were advised by authorities that if they want to get paid again, they will not expose your data. They got employee data and report data. We did issue a statement to let the public know what happened immediately. Mr. Chavous shares that the "threat actors" will hack the system and then send emails to one of the leaders at the company and ask for money. We have installed additional layers of security to our systems. We now have 24-hour monitoring and we have hired a third party to review our plans to ensure monitoring is happening.	

<b>Agenda Item:</b> December 2020 Staffing Report	
<b>Discussion:</b> Mr. Sutherland gives an update on the staffing report. See the full report on page 1 of the <a href="#">executive director packet</a> .	

<b>Agenda Item:</b> Enrollment vs Staffing Summary	
<b>Discussion:</b> Mr. Sutherland shares the tracker he uses to determine if we need to hire more staff based on enrollment numbers. See the tracker on page 2 of the <a href="#">Executive Director Summary</a> . There will be a proposed motion later during action items.	
<b>Agenda Item:</b> Biggs Insurance Brokerage and Supplemental HR Services	
<b>Discussion:</b> Mr. Sutherland shares that Biggs is one insurance provider who we came across due to a staff members spouse. We are looking for multiple vendor proposals for this. Mr. Sutherland shares that we are still looking for an HR admin to take this workload off of Stephanie and Trish's plate.	
<b>Agenda Item:</b> Board Satisfaction Survey	
<b>Discussion:</b> The admin team will set aside time at the January work session to take a deeper look into this.	
<b>Agenda Item:</b> ORVA PTO Plan Improvements	
<b>Discussion:</b> Mr. Sutherland shares the current and proposed revised PTO plan improvements. See the full presentation on pages 27-32 of the <a href="#">Executive Director Report</a> .	
<b>Agenda Item:</b> Board Cover Sheet ORVA Annual Report	
<b>Discussion:</b> Mr. Sutherland shares the annual report from NBSD and reiterates that there is no action required. The full report can be viewed on page 33 of the <a href="#">Executive Director Report</a> .	
<b>Agenda Item:</b> Consent Agenda	
<b>Discussion:</b> Mr. Herndon gives a brief overview of the items in the consent agenda.	
<b>Action:</b> Mr. Herndon moves to approve all the items in the consent agenda. Mr. Tannahill seconded the motion. All were in favor with none opposed. The motion passes.	
<b>Agenda Item:</b> All Students Belong	
<b>Discussion:</b> Mr. Herndon shares this is the discussion that occurred earlier in the meeting. This policy is suggested for adoption by OSBA.	
<b>Action:</b> Mr. Herndon moves to adopt the All students belong policy changes as suggested by OSBA. Mr. Roberts seconds the motion. All were in favor with none opposed. The motion passes.	

<b>Agenda Item:</b> PTO Plan Changes December 2020	
<b>Discussion:</b> Mr. Sutherland recommends approval of PTO Plan Revisions and potential PTO plan cost increase of \$36,516.87 as presented.	
<b>Action:</b> Mr. Herndon moved to pass the PTO Plan changes as presented. Ms. Sandall seconded the motion. All were in favor with none opposed. The motion passes.	

<b>Agenda Item:</b> Maintain Enrollment Freeze or Open Limited Seats	
<b>Discussion:</b> Mr. Sutherland proposes given the balance between staffing and enrollment, low withdrawal rate and presence of the December to June ratio which creates funding stability in the second half of the school year, I recommend that the current enrollment freeze be extended for another month and revisited at the board meeting in January.	
<b>Action:</b> Mr. Roberts moves to approve the motion as presented above. Ms. Trow seconded the motion. All were in favor with none opposed. The motion passes.	

<b>Agenda Item:</b> Transition Benefits Brokerage to Biggs Insurance	
<b>Discussion:</b> Mr. Sutherland shares the letter that is sent to vendors when the school intend to change brokers. We will not change vendors or pricing, but only the broker. Mr. Sutherland recommends tabling this motion to allow for us to collect multiple offers from other brokers.	
<b>Action:</b> Mr. Herndon moves to table the motion until the February board meeting. Mr. Tannahill seconded the motion. All were in favor with none opposed. All were in favor with none opposed. The motion passes.	

<b>Agenda Item:</b> Notice of Non-Renewal to K12.	
<b>Discussion:</b>	
<b>Action:</b> Mr. Jahn moves to renew the products and services agreement pending negotiated agreement on the modifications. Mr. Roberts seconded the motion. All were in favor with none opposed. The motion passes.	

Meeting Adjourned at 8:56 PM.