

**Oregon Virtual Academy
Board Meeting Minutes**

Date: 11-13-19
Note Taker: Megan Caldwell

Participants:

Voting Board Member: Barry Jahn, Franklin Roberts, Reta Doland, Bryan Hatzenbihler, Tim Geoghegan, Paul Tannahill, Myk Herndon,
ORVA Academic Team Members: Nicholas Sutherland, Jenifer DeWolfe, Melissa Hausmann, Wendy Ross,
K12 Regional Team: Sheila Shiebler, Julia Kozlov, Craig Chun-Hoon,

Agenda Item: Finance Report:	
Discussion: Mr. Chun Hoon- Hoon gives an update on the financials through October. See full presentation here . Increase in revenue due to increase in enrollment. Surplus of 188,000. Budgeted deficit of 117,000. Board reserve fund potential is 281,000 at end of year. Total estimated surplus in June 2020 is \$1,042,473. Mr. Herndon shares that the school is headed in the right direction. K12 invoice higher due to timing of funding received. Projecting to end the year at the same cash flow as start of year, 2.0 Million.	

Agenda Item: Executive Director Report	
Discussion: Mr. Sutherland and admin team presented on school updates. See full presentations here . Nich Jeni Melissa Ashley Attach presentations for reference.	

Agenda Item: Minutes (10/8/19, 10/15/1, 10/29/19) and payment to K12	
Discussion: No Discussion Motion: Myk Herndon 2 nd : Reta Doland Action: Motion carries	

Agenda Item: Mr. Sutherland gave an overview of the revised teacher evaluation rubric Motion: Barry Jahn 2 nd : Tim Geoghegan Action: Motion carries	
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Discussion:

Proposed part time start of school psychologist – Mr. Sutherland gave details of her start date. Will start as part time outside of the state of Oregon and will move to full time once she relocates to the state of Oregon starting January.
Budgeted position and has been approved.
Motion: Barry Jahn
2nd: Bryan Hatzenbihler
Action: Motion Carries

Work Session:

Agenda Item: Policy Updates	
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Discussion:
 Look into By-Laws and update.
 Create a sub-committee to work on the updates.
 Myk: rather than using Roberts rules of order – use consensus-based decision making. Can be more efficient in certain cases. More streamlined. Everything done based on a written proposal from an author and a co-author.
 Unsure of the legal requirements. Use a participation rule rather than quorum – very similar to quorum.
 Reduce time spend on discussing items. Send information prior, make a recommendation, call for a vote.
 Avoids the tyranny of majority.
 4 ways to vote: I support, I support but I have a comment – make an amendment, I don't support, hard stop – against the law.

Guiding principal: Supportive/Assertive – rather than passive/aggressive. In order to improve the culture among the board and school administration.

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Agenda Item: Wildly Important Goals	
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Discussion:
 Work of the board – what can the board do to help you be successful (admin and teaching staff).
 Board goals- come from discussion. Board commitment and setting the boards focus framework – goals and strategy.

Ms. Shiebler shares about the main idea of
 Why do strategies fail? Poor execution. Whirl wind of day to day tasks – can I carve out 20% of my day
 4 main topics:
 Focus on wildly important
 Lead/Lag measure
 Create a compelling score card
 Cadence of accountability and reporting back

Not what is most important – what is the 1 area where change could have the greatest impact.

If the 1 wildly important goal is not achieved, then the whirl wind is for nothing.

Must be achievable and not overwhelm the group. Break into small groups to discuss what the goal should be, come back to discuss.
 Lead measures are measures you can act upon. Lag measure is reflecting what happened – you can no longer change it – you can use it to base your actions going forward.

WIG:

*Attendance and Engagement

-support students in becoming independent, successful individuals, preparing them for the next steps in their educational and life journeys by providing students with experiences that engage and foster habits in lifelong learning.

Define what success means to you and then put it in a measurable term.

Boards WIG –what does the board needs to change to make their business the most effective. The above WIG is more in line with admin – not governance. Must align.

1. Support ED in continuous school improvement efforts by maintaining balance between governance and management – ask informed questions regarding systems and accountability
2. Maintain legal/financial stability
3. Policies that supports all students meeting them where they're at.
4. Address pay scale, benefits, length of school year
5. Be positive and solution oriented.